

**Agreement Procedures Committee
Conference Call Minutes
October 1, 2008**

Participants	Absent
Bill Kron (MS) Chair	Pamela Marshall (KY)
Ron Hester (ON) Vice Chair	Cindy Arnold (NV)
Deborah Brown (VA)	
Ghyslaine Lepage (QC)	
Joy Prenger (MO)	
Earleen Weaver (WY)	
Andrew Foster (NB), Board Liaison	
Scott Greenawalt (OK), Board Liaison	
Rena Hussey (VA), Board Liaison	
Tammy Trinker (IFTA, Inc.)	
Debbie Meise (IFTA, Inc.)	
Lonette Turner (IFTA, Inc.)	

Discussion Items

2008 IFTA Managers and Law Enforcement Seminar

- Seminar critiques received & many favorable comments were received
- Compliments on the seminar from the IFTA Board liaisons

2009 IFTA Managers and Law Enforcement Seminar

- Date of seminar
 - Lonette discussed the planned date of the seminar is scheduled for September 9 – 11, 2009
 - IRP has their Annual meeting scheduled for September 10 – 14, 2009
 - Discussion was had on weather the IRP meeting will impact the IFTA seminar
 - APC agreed that we will keep the IFTA seminar as scheduled for September 9 – 11, 2009
 - IFTA Inc. to advise LEC of this decision
- Seminar Planning
 - It was suggested that the whole group be able to attend the LEC truck inspection/fuel testing demo
 - It was suggested to have a trip planned to a weigh station & have attendees view a live truck inspection etc. – this could be a breakout session which would take a half day – other breakouts would also be scheduled during this time
 - Possibility of a barbeque etc.
 - Ron suggested that everyone review the Regional issues breakout sessions power point from the 2008 seminar for ideas on topics for breakout sessions & general session topics for the 2009 seminar

Annual Report

- Earleen, Deborah & Ghyslaine to work on a draft & then to send out to APC for discussion at the November call
- Debbie mentioned that we need to watch the timing on this if we need to have Tom to work on this as he will get busy towards the end of the year
- An idea was mentioned to have definitions for certain items/terms using “hover overs” Debbie to set up a call in the next 2 weeks for Bill, Ron, Earleen & Ghyslaine to work on this – more significant changes will need to wait until early next year

Exemption Database

- Bill sent doc to lunette – Deborah resent also to Debbie & Lonette – Bill to discuss further with Lonette next week
- Discussion had on the name of the report
- It was mentioned that there is no mention in the Agreement that jurisdictions are required to update this database – only friendly reminders

Ballot #2

- Debbie asked Bill or Ron to sign & forward the consent form back to her – it was agreed that this ballot will be voted on along with the Full Track ballots

Next conference call: November 5, 2008.